

Example of Risk Assessment you may want to consider

Task/area to be assessed: COVID 19 – COMMUNITY RESPONSE TEAM											
Assessing Officer		Date:		Review Date:		Location VARIOUS LOCATIONS					
								
Significant Hazards	Who might be harmed & how?	How is the risk currently controlled	Initial Risk Level			What action is required to further reduce the risk?	Residual risk level after controls?			Action By Whom	Deadline
			Likelihood	Severity	Risk Level		Likelihood	Severity	Risk Level		
<p>Coronavirus is a viral disease that can cause coughing, fever and difficulty breathing. It can be more severe in older people, those with weakened immune systems and some long-term conditions like diabetes or cancer.</p> <p>Community response teams will be delivering essential items to those who are in self isolation.</p>	<p>Older people and those with underlying health conditions who will be in self isolation.</p>	<p>All volunteers have been given clear instruction to</p> <ul style="list-style-type: none"> Avoid any physical contact with anyone who is in self isolation. 	2	3	6						

<p><u>Contamination</u></p>		<p>All supplies delivered will be left on the doorstep</p> <p>Gloves will be worn when knocking on the door or ringing door bell to alert person of arrival</p> <p>Please be mindful that some people may not hear door knocking.</p> <p>Gloves need to be disposed of after each visit when knocking doors or ringing door bells.</p> <p>Carry plastic bag in the vehicle to dispose of any used gloves</p> <p>. Money transactions will be made either through bank transfers or cash, preferred method would be bank transfer.</p> <p>If cash is used plastic bank bags should be used to give back any change this can be posted through the letter box when delivering.</p>				<p>If persons open the door whilst you are delivering you must ask them to kindly close the door till you have left and in safe distance away from them.</p> <p>Volunteers to visually check that persons have taken the supplies to the house.</p>						
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<u>Ill health</u>		Volunteers to contact their coordinator immediately if they are feeling unwell and self-isolate if showing symptoms of Covid-19									
<u>LONE WORKING</u> Volunteers will be lone working when delivering emergency supplies to those in self isolation.	Risk of ill health in isolated areas Road traffic incidents Vehicle breakdown	All volunteers have use of own mobile phone Introduce lone working buddy system between the volunteers they should buddy in pairs contacting each other frequently.				Advise volunteers to confirm attendance at beginning of shift and confirm when they are finished for the day via text to coordinator Ensure coordinator has access to all mobile phone numbers. Coordinator to adopt volunteer attendance register, to sign in and out when					
<u>PERSONAL PROTECTIVE EQUIPMENT</u>		Disposable gloves				Hand sanitizer or wipes if available. Personal First aid kits if available					